



**Meeting of the Parish Council was held on Tuesday 4th January 2022
7.30pm Millennium Hall, Egerton**

Present

Richard King (Chairman), Peter Rawlinson (Vice Chairman) Cllrs Tim Oliver, Jeff Hopkins, Pat Parr, Lois Tilden, Claire Foinette, Richard Wall, Sonia Young (Clerk)

County Councillor: Charlie Simkins

Borough Councillor: Ken Mullholland

Chairman Richard King welcomed co-opted Councillor Richard Wall to Egerton Parish Council.

1) Apologies

Cllr John Lawton

2) Declarations of Interest

Chairman Richard King: declared no financial or business interest in any matters on this agenda nor in any land put forward for development in the Neighbourhood Plan or any land excluded from development in the Neighbourhood Plan process.

Cllr Tim Oliver: a relation of his owns Gale Field which is proposed for development in the Neighbourhood Plan.

Cllr Pat Parr: neighbour to site proposed for the Older People's Accommodation at Orchard Nurseries.

Cllr Lois Tilden: declared no financial or business interest in any matters on this agenda nor in any land put forward for development in the Neighbourhood Plan or any land excluded from development in the Neighbourhood Plan process.

3) Minutes of the Previous Meeting

The minutes of the meeting on 7th December 2021

The minutes were approved and signed as a true record of proceedings.

Proposed: Cllr Lois Tilden. **Seconded:** Cllr Tim Oliver. **All agreed. Abstained:** Peter Rawlinson and Jeff Hopkins. Neither was present at the 7th of December meeting.

4) Matters Arising from 7th December 2021

a) Sale of the Shop

No update to report.

b) Post Office

Service levels remained inconsistent during December.

c) Heathlands Garden Settlement

The EPC submission to Maidstone Borough Council's (MBC) Regulation 19 Submission Local Plan Consultation objecting to the inclusion of the proposed Lenham Heathlands Garden Community Development was made both via letter and the on-line portal. MBC acknowledged the submission. Egerton Parish Council's submission was copied to Borough Councillor Ken Mullholland for distribution at Ashford Borough Council.

d) South-East Water replacement mains water works

Egerton Parish Council noted that South-East Water's work to replace the water main on Pluckley Road re-started on 4 January but that the appropriate signage was not back in place as agreed with SE Water and Clancy Docwra before the start of the works.



Action: Vice Chairman Peter Rawlinson to follow up on the missing signage with both parties. Clerk to alert EPC Highways representative John Lawton.

A letter from Kent County Council to County Councillor Charlie Simkins was acknowledged. The letter showed that KCC Highways team was very aware of the disruption and traffic issues that the water mains replacement works at Pluckley were having in Egerton and allied areas as well as causing damage to verge and road surfaces.

e) Village website

The Clerk advised that a meeting had been set for January 27th to review the village website.

5) Chairman closed the meeting for public discussion

Closed: 19.48pm

Opened: 19.49pm

6) Neighbourhood Plan

Egerton Neighbourhood Plan Steering Group (ENPSG) chair Jane Carr confirmed that the revised Referendum version of The Egerton Neighbourhood Plan was circulated to all councillors prior to the meeting and welcomed councillors' thoughts and comment ahead of the vote to approve the final Referendum document.

She advised that the biggest change made in the new Referendum Version was that a site had not been specified for the development of local needs affordable housing.

Villagers will be able to read the Referendum Version on the Egerton Neighbourhood Plan website as well as in hard copy, and could raise any concerns or questions they might have at open meetings organised for:

Saturday 22nd January at the Millennium Hall 10am-4pm

Tuesday January 25th at the Millennium Hall 7.30pm-9.30pm

Saturday 29th January at the Millennium Hall 10am-4pm

Tuesday February 8th at the Millennium Hall 7.30pm-9.30pm.

Voting for the Referendum, organised by Ashford Borough Council, will be held on Thursday February 10th between the hours of 7am-10pm at the Egerton Games Barn.

Cllr Claire Foinette advised that it was important for people to note that the Neighbourhood Plan was the villagers' own plan and not a plan produced by Egerton Parish Council.

Jane Carr confirmed that a single sheet leaflet would be delivered to all houses in Egerton to urge residents to vote in favour of the plan and that advertising boards would also be placed around the village with key details and dates.

Egerton Parish Council was asked to approve the Referendum version of the Neighbourhood Plan.

Proposed: Chairman Richard King. **Seconded:** Vice Chairman Peter Rawlinson. **All in agreement.**

7) Footpath Report No 141 (see Appendix i)

Footpath Warden Cllr Pat Parr said no new issues had been reported to KCC.

8) Highways Report No 29 (See Appendix ii)

Cllr John Lawton circulated the report to councillors prior to the meeting.

The Clerk advised that Egerton School's facilities team had kindly cleared its perimeter wall of ivy.

9) Planning

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/

Individuals may also register with ABC to receive regular alerts of applications and decisions.



21/02158/AS	Egerton	1 Oak Tree Villas, Rock Hill Road TN27 9EA Demolition and replacement of single storey extension
-------------	---------	--

EPC view: The application creates a wider extension on the rear of this semi-detached property than currently exists and will leave a narrow gap between the boundary with its neighbour. The design and materials conform to the principles in the Parish Design Statement.

Recommendation: comment only.

Proposed: Cllr Lois Tilden. **Seconded:** Cllr Par Parr. **All in agreement.**

10) Orchard Nurseries

Chairman Richard King advised that the update was commercially sensitive and proposed to move discussion to closed session.

Proposed: Chairman Richard King. **Seconded:** Vice chairman Peter Rawlinson. **All in agreement.**

11) Village noticeboards

Chairman Richard King advised that the noticeboard on the wall outside of the village shop was in a poor state of repair.

Action: Vice Chairman Peter Rawlinson to investigate and provide estimates for its repair.

Cllr Lois Tilden advised that a new site would be required for the noticeboard on the wall of the former Queen's Arms pub as work on the pub to transform it into housing units had commenced.

Action: Cllr Lois Tilden to check suitability of a wide grass verge nearby and if not already registered with the land registry to investigate scope for EPC registering and using it.

12) Correspondence

All circulated by email in advance unless marked with a *

KCC notification of SE Water road closure schedules January onwards. All. 09/12

Planning Committee meeting minutes. LT. JC. 13/12

ABC Largest truck stop opens in Ashford. 07/12. All

KCC/ Ashford Volunteer centre new funding and approach. All. 15/12

KCC notification of temporary 20mph speed limit @ Pluckley Jan – June 2022. All. 16/12

Recovery and wellbeing college prospectus. All. 16/12

ABC investment in solar power. All. 016/12

KALC carbon footprint calculator. All. 17/12

KALC newsletter. All. 17/12

KALC newsletter – local government finance settlement for consultation 2022-23. All. 20/12

ABC prosecute landowner. All. 21/12

Clarendon Homes appeal refused. All. 23/12

ABC roll out of Fibre to the Home across the borough. All. 23/12

Confirmation of ABC booking for NP referendum @ The Games Barn. All. 28/12

KCC Highways confirmation of snow clearance by road in Egerton. All. 28/12

Solar panel outline and quotes for Games Barn. All. 4/01

Email from Carin Rose ref the Games Barn. All. 4/01

Note

Website

December minutes

February agenda

13) Finance

Accounts

Expenditure		Cheque No	£
EPC mouse & batteries	Reimburse S Young	BACS	20.49
Stump out	Tree felling/ clearance willows behind Millennium Hall	BACS	660.00
Sonia Young	Salary. Amount includes an overpayment of tax due totalling £ 2327.00 which will be refunded to EPC by HMRC within a month	BACS	3357.27
HMRC	Salary	BACS	31.81
Total			4069.57

Income			
Total			

Bank reconciliation balance at 31st December 2021 £12,958.60 less un-presented cheques as follows:

--	--	--	--

Actual balance = £12,958.60 at 31st December 2021

Accounts for Egerton update magazine

Expenditure		Cheque No	£
Total			

Income			
Total			

Bank reconciliation balance at 31st December 2021 £3262.70 Less un-presented cheques as follows:

--	--	--	--

Actual balance = £3262.70 at 31st December 2021

Accounts for Village Projects

Expenditure		Cheque No	£



Income			
Interest			0.17
Total			£0.17

Bank reconciliation balance at 31st December 2021 £20,891.22 Less un-presented cheques as follows:

--	--	--	--	--

Actual balance = £20, 891.22 at 31st December 2021

Village Projects fund

Pre-school move	£11,288.65
Village Hall	£ 9,602.57
Total	£20,891.22

Accounts for Neighbourhood Plan

Expenditure		Cheque No	£

Income			

The accounts were approved

Proposed: Cllr Claire Foinette. **Seconded:** Cllr Tim Oliver. **All in agreement.**

14) Any other business

• **Solar panelling**

Installation of solar panelling on the Games Barn roof was proposed by EPC councillor and member of the Games Barn sub-committee Claire Foinette. She advised that installation at the same time as a new roof would save some thousands on additional scaffolding, would meet the Games Barn's current and future energy requirements, and be a sustainable step for the village to take. She advised that the panels would sit on the western roofline overlooking the main car park and that an application had been made to the Geoff Wickens Trust for a grant to help towards the cost of the installation. Cllr Foinette said competitive estimates for the work had been sought and that the Games Barn Committee was seeking the approval of Egerton Parish Council to install panelling and delegate all further decisions about the choice of contractor to the Games Barn Committee.

Proposed: Cllr Claire Foinette. **Seconded:** Chairman Richard King. **All in agreement.**

Action: The Clerk to distribute a letter to residents living near to the Games Barn to advise of the work to the Games Barn roof as well as critical dates and allied details.

Further works to improve the Games Barn facility will be discussed more widely at a later date.

• **Bus stop line marking**

Cllr Lois Tilden advised that the white lines that identified the bus stop on the highway outside of the former Queen's Arms pub had worn away.

Action: Cllr John Lawton to follow up with KCC to ensure the white lines are redefined.



- **EPC January meeting date**

Cllr Lois Tilden suggested that the January meeting date should be moved to the second Tuesday of January to allow enough time for work to be undertaken by the Clerk in preparation for the meeting during the extended public holiday period.

The council agreed that it would be appropriate and agreed to meet on the 2nd Tuesday of January in 2023.

Proposed: Lois Tilden. **Seconded:** Cllr Pat Parr. **All in agreement.**

15) Closed Session items

The Clerk read the confidential minute of the 5th December closed session that related to an update from the Working Group for Older People's Accommodation and a financial matter.

The minutes were approved and signed as a true record of proceedings.

Proposed: Chairman Richard King. **Seconded:** Cllr Tim Oliver **All in agreement.** Cllrs Peter Rawlinson and Jeff Hopkins; both were not present at the 5th December meeting.

Confidential minutes were taken on this closed session, for approval in due course.

Meeting closed at 10 pm

Next meeting: Tuesday 1st February 2022.

Appendix (i)

Report no. 141 of the Egerton footpaths representative – January 2022 Meeting

7 *Outstanding Issues remain from the December 2021 report. Only Issue 7 has been updated since that report.*

0 Closed Issues

0 New Issues

The outstanding issues below are listed with the KCC Reference, the date reported, the footpath number, the location, the difficulty experienced and the status of action.

1. **PROW 210554009.** 24/05/21. AW76 opposite Kingsland Lane, Mundy Bois Road. Broken stile. Status: Still Awaiting Allocation
2. **PROW 210561834.** 24/05/21. AW79 Mundy Bois Road to Rockhill Road (opposite The Laurels). Broken stile (bottom plank flicks up when you step on it as both ends have come loose from the supporting posts). Status: Still Awaiting Allocation.
3. **PROW 210834144.** 15/08/21. AW90 Green Wickets Animal Sanctuary, Rockhill Road end. A resident reported that the wooden fingerpost is lying on the ground at the entrance of the property. The Clerk lives nearby and will check that it has been re-erected. Status: Work Scheduled.
4. **PROW 210959063.** 10/09/21. AW75 at Heronsdale, Wanden Lane. Egerton resident complaint of overgrowth (brambles) and fence panel leaning towards the footpath. Status: Still Awaiting Allocation.
5. **PROW210998966.** 20/09/21. AW76 opposite Kingsland Lane, Mundy Bois Road, broken stile. This was reported in July 2019 under ref PROW214250. In March 2020 KCC reported 'landowner action' and deleted it from their records. Status: Still Awaiting Allocation.

6. **PROW211126930.** 09/11/21. Part of AW87 to the west of the church behind the Glebeland houses where the path is quite narrow. Badgers have again been active and collapsed the side of the path about halfway along. Don and I temporarily blocked either end off, reported it and within 2 days KCC had come out and put an official block on it and posted notices around and about. Michael Ellis visited me to return the fencing stakes we had temporarily used and said that contractors will attend and assess what remedial action to take. Status: Still Work Scheduled.
7. **PROW211117086.** 21/11/21. AW64 Footpath opposite Egerton House on Greensand Way in a small, wooded area towards the byway up to Coach Road. Two planks missing/broken on the bridge over a small stream. 2 photos shown on next page. Status: Work Scheduled.

New issues: no new issues to report

Appendix (ii)

Report no. 30 of the Egerton Highways Representative – January 2022

Summary

Closed Items	1
Open Items	6
New Items	2

Closed Issues

Reference	Description & Status
546693	Link Hill Lane - Drainage & Flooding, Blocked drain
Logged	17/01/2021
Status	Works complete
Update	No change

Outstanding Issues

Reference	Description & Status
42003307	Rock Hill Road – Retaining Wall vegetation damage to grouting
Logged	May 2021
Status	Enquiry investigated and customer updated
Update	Site meeting held in November and issues explained. Engineer needs to attend to determine works required. No further developments since.
583038	Crocken Hill Road – Steps from highway to pavement overgrown
Logged	June 2021
Status	Work has been planned as part of regular schedule and will be undertaken shortly.

Update	No change
589193	Stonebridge Green Road - Blocked drain/gully
Logged	July 2021
Status	Works being programmed
Update	No change
589164	Mundy Bois Road nr Newland Green – Ditch Problems
Logged	July 2021
Status	Enquiry under investigation
Update	No change
598619	Forstal Road - Bus Stop Lines worn
Logged	Sept 2021
Status	Enquiry under investigation
Update	No change
11205485	Drainage & Flooding – Blocked Drain/Gully – Stonebridge Green Road
Logged	October 2021
Status	Enquiry attended – more work required

New Issues

Reference	Description & Status
42003401	Rock Hill Road – nr Mathom House Blocked Drain/Gully
Logged	December 2021
Status	Works being programmed
613628	Mundy Bois Road – Multiple Potholes
Logged	December 2021
Status	Enquiry under investigations