

EGERTON PARISH COUNCIL

The meeting of the Parish Council was held on Tuesday 1st May 2018 AGM
in the Committee Room of the Village Hall, Egerton at 8.00pm.

Present: Richard King (Chairman), Jennifer Buchanan, Claire Foinette, Ambrose Oliver, Tim Oliver, Pat Parr, Rob Walker, Geraldine Dyer (Ward Councillor) and Heather James (Clerk).
3 members of the public were present, also Lois Tilden planning advisor.

Death of Cllr. Alison Richey

Sadly Alison Richey has lost her battle with cancer and passed away on Sunday 29th April. Richard asked all those present to stand and have a moments silence to think about Alison.
The Clerk will notify the Returning Officer at ABC.

1. Election of officers:

The Clerk took the chair and invited nominations for the Chairman of the Council.

Tim Oliver **proposed** Richard King as Chairman, Rob Walker **seconded**; There being no other nominations the vote was carried unanimously and Richard King accepted the role of Chairman.

Richard King **proposed** and Tim Oliver **seconded** Peter Rawlinson* as Vice Chairman. There being no other nominations Peter Rawlinson* was elected unanimously as Vice Chairman.

The following sub-committees and representatives were agreed, **proposed:** Claire Foinette, **seconded:** Jennifer Buchanan.

Committee/organisation	Representatives
Finance	Richard King, Peter Rawlinson*, Tim Oliver, Claire Foinette
Local Needs Housing	Pat Parr, Ambrose Oliver, Rob Walker
Youth matters	Rob Walker, Claire Foinette, Peter Rawlinson*
Highways/Traffic/Transport	Pat Parr, Rob Walker
Development projects	Richard King
Communications/Publicity	Peter Rawlinson
Maintenance	Tim Oliver, Rob Walker
Games Barn	Claire Foinette, Tim Oliver
Computer Centre	Richard King
EPFA	Tim Oliver
KALC	Claire Foinette
Hall Committee	Pat Parr
ABC Parish Forum	Claire Foinette
Footpaths	Pat Parr
Egerton School Governors	Richard King, Ambrose Oliver
Glebe mowing	Graham Howland^
Tree Warden	Graham Howland^
Neighbourhood Plan	Richard King, Peter Rawlinson
Snow/Emergency Plan	Pat Parr, Claire Foinette
Risk Assessments	Jennifer Buchanan
Planning	Lois Tilden^

*Already indicated acceptance, if proposed, in advance of the meeting

^ co-opted

2. **Apologies:** Peter Rawlinson (Vice Chairman) work
3. **Declarations of interest:** Pat Parr- Gift of land
4. The minutes of the meeting on 3rd April 2018: The minutes were approved and signed as a true record of proceedings.
Proposed: Jennifer Buchanan; **Seconded:** Tim Oliver

5. **Matters Arising from 6th March 2018**

a) **Report No. 97 of the Egerton Footpaths Representative – May 2018**
Outstanding Footpath Issues:

1. **PROW362453 and PROW470933.** AW72. Between Forstal Farm and Poplar Farm broken fingerpost. *Signposting will be done when other works are required in the area.* KCC emailed to say they have closed this report because either it has been done or it is programmed to do.
2. **PROW946600.** AW86. The footpath at Stonebridge Green Road, coming down from the Court Lodge orchards onto the road the descent or ascent is very steep with nothing to hold onto. *COMPLETED. A lovely set of steps with a handrail! There is a plaque saying "completed by volunteers from White Cliffs Ramblers with equipment given by KCC".* How great is that!
3. **PROW972246.** AW84. Similar problem to 2. above. However, I don't believe they will action this the same as above. It doesn't lead down to the road at the point of complaint, it leads into the woods. Inspected this on 19 April and I think someone may have worked on it already because it is now completely open instead of having a stile there and it doesn't look half as difficult as I remember it before. However, the report still says *awaiting inspection*.
4. **PROW797714 and PROW773666.** AW90 (Green Wickets Animal Sanctuary). Complaints from ramblers experiencing verbal abuse and harassment in passing through the property on the public footpath. *Allocated - Awaiting Inspection.* Contacted Charlie Simkins on 13/4/18 to ask him to approach the Cabinet Member responsible to ascertain what can be done about this ongoing situation. Email received from KCC, circulated to Councillors, which suggested complainants should contact the police. Pat agreed to contact them. **Action:** Pat Par
5. **PROW137944.** AW174 Hazeldene Farm to Coach Road byway has been blocked at the lower end by a fallen tree. *Still Awaiting Allocation.*
6. **PROW356466.** AW80 Britcher Farm. Newly-installed gate and footbridge (KCC) leads into a triangular copse supposed to join AW81 (Greensand Way) from Stone Hill to Greenhill, no exit out of the wood to join up! *Inspected - Landowner Action.* KCC are negotiating with the landowner to get them to open up the fencing to allow the public to use the correct path.

New Footpath Issues:

A tree has come down and is blocking the footpath behind church by houses on the Glebe.

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The Stour Valley footpath along from Tram Hatch to Field Mill a tree has come down and is blocking the footpath. Pat will report these. **Action:** Pat Parr

b) **HIGHWAYS**

Re no HGV signage at Mundy Bois. The owner of Mundy Bois House has been campaigning for signage from the crossroads down towards Smarden Woods. Because of no funds they have agreed to put the existing sign currently at the bottom of Greenhill Lane down there and replace it when they have funds as there is already a sign at the top of Greenhill Lane. They also state that the lane down to Smarden Woods is not part of Greenhill Lane but is Mundy Bois Lane according to their old maps.

Outstanding Highways Issues

1. **Report 346794.** (Pat). 3 deep potholes at Stonebridge Green between Old Orchard Cottage and Bramley Farm. KCC only fixed one from a previous report. *No further action planned.*
2. **Report 348835** (Heather). The Forstal, blocked drains and ditches after heavy rainfall. *Enquiry investigated, no further action planned.*
3. **Report 351406** (Richard). Multiple potholes down Iden Lane. Received phone call from Ben (Highways), he has already organised temporary repairs to some potholes down there and will instigate more robust repairs when the ground dries up a bit more.
4. **Report 351407** (Richard). Water gushing out of one drain opposite Verralls Oak into another drain above Brook House. *Works Being Programmed.*

New highways issues:

Monday 30th April there was torrential rain all day and unfortunately the Good Intent cottages were flooded. The Clerk reported and will give Pat all the details for her next report.

- c) **Entrance signs/Village gateways:** The site visit has been carried out and the report states that only three of the five gate/signs will be allowed due to room. There could be posts put in place instead of the gates. Pat has had an offer from Julian to make the gates and posts. Pat will keep following the progress.

Action: Pat Parr

- d) **Mobile phone signal:** Peter will be asked about progress at June meeting.

Action: Peter Rawlinson

- e) **Notice boards:** Richard will check with Julian Swift when work will start on the notice board.

Action: Richard King

- f) **Gift of Land/Older people's accommodation:** Registration by the Land Registry still awaited. Halletts advise this might take months. Otherwise all relevant paperwork is completed and the land is legally in the ownership of the Parish Council.

- g) **New roof for play area house and other areas in need of refurbishment:** Work will commence soon to re-paint the equipment. The Clerk has asked that it be completed by the end of June so it will be ready for the Fete on 7th July.

- h) **GDPR:** General Data Protection Regulation, the Clerk is still awaiting to hear from Satswana, there has been an email sent but the Clerk will follow up with a phone call. The Clerk is to contact KALC to check if Parish Councils have to conform to all new rules.

Action: Clerk

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- i) **Parishes in bloom:** Claire is awaiting confirmation of a visit which should be in May or June.
Action: Claire Foinette
 - j) **Letter from Jim Stears:** Jim would like to apply for access from his garden via new gates across PC land to take a caravan/motorhome out onto Rock Hill Road. The Clerk has located the minutes of September 2001 when Mr & Mrs Cornwell requested to be able to take their caravan across PC land. The Clerk has not yet found a copy of the agreement drawn up at that time. The Clerk will visit Hallett & Co to see if the agreement is held there. In the minutes it states that it is only the caravan that can be taken across the land a few times a year and the access is not to be used to store a car.
Action: Clerk
 - k) **Bus route:** Charlie Simkins has confirmed that the 123 bus service is to continue as at present. An article will be put into the Update magazine which will be delivered during May.
 - l) **Trees:** John Smith has had the tree surgeon to his property and has had the trees sorted out.
 - m) **Emergency Plan:** Pat has contacted ABC as the PC had received a letter stating that EPC had not got an emergency Plan, which is incorrect. Pat enquired as how much content of the plan could be put onto the web site due to personal data. Pat is awaiting a new template from ABC.
6. **PCSO:** Katherine Richards 46059656 was unable to attend the meeting and there was no crime to report. The Clerk will once again invite Katherine to attend a PC meeting in the near future. **Action:** Clerk
7. **Neighbourhood Plan Update:** Jane Carr (Chairman) explained about the map that was displayed at the Parish Assembly for people to express their views on planning sites within the village. A web site is to be set up to try and reach younger people and engage them in the NHP. Graham Howland is to use mobile phone apps and social media. There has also been an email account set up. Jane, Lois Tilden and Richard King are to meet a representative at ABC to discuss the next steps with moving the NHP forward. There will more workshops during June for residents to put forward ideas for planning and views.
8. **Sale of shop:** Following the public meeting there have been two more meetings held by the Finance Committee, who agreed the way forward would be to set up a Community Benefit Society to purchase the shop for the community. Richard has been in contact with The Plunkett Foundation who have given the PC a small grant to pay for initial meetings with their consultant. Their consultant, Mark McTaggart, is to meet with the Finance Committee on 14th May to discuss the way forward with acquiring the Village Stores as a Community shop and how to gain grants to help fund the project. The Clerk had booked the hall for 10th May ready for the next public meeting. This has now been moved to 24th May to follow the meeting with the consultant. Richard will write an article to be put into the Update magazine. The full moratorium ends on 11th June but the shop remains an asset of community value. Peter and Richard have had meetings with Colin and Fraser to keep them informed as to progress with the community shop proposals.

9. **Correspondence**

All circulated by email in advance unless marked with a *

Action

Pre-school rent letter- **Sue Johnson (Chairman Millennium hall) explained that the committee have had to raise the rent per hour for users of the hall. The pre-school are unable to afford the new tariff up from £6.50 to £7.50 per hour. Sue asked if the older peoples housing project was any nearer being started as it is hoped the new pre-school building would be funded at the same time. The Chairman of the Parish Council said it would still be about 2 years until the pre-school move could happen, but agreed that it was important to keep the Pre-School in being and that it would be helpful if the Millennium Hall Committee could bear this in mind in their discussions with the Pre-School. Once the new building is up the pre-school will vacate the hall. Sue asked the Clerk to note the AGM to be held on 14th May in the Committee room.**

***Quote request form Zurich- The Clerk has received a letter from the insurance company offering to give a free quote for next years insurance. The Clerk will ask for this.**

Note

Leader Briefing Note for Parishes- Creating a Cultural Heartbeat: All 10/4

Government Consultation: unauthorised developments and encampments: All 12/4

North Downs Way 40th Anniversary Led Walks- Bookings Now Open: All 12/4

Spring time among the ash trees: All 12/4

Fete funds distribution and new storage area-Jonathan Elworthy: All 12/4- **The PC have received a letter detailing how funds raised at the Fete will be distributed. The Clerk will contact Jonathan to let the Fete Committee know PC are pleased funds raised will now be distributed to various clubs.**

18/097 - Charlie Simkins MEM - Bus services in Ashford Rural West: 17/4

Kent PCC's Newsletter - March/April 2018: All 17/4

Kent Fire and Rescue - Volunteer Info for Parishes: All 19/4

Kent Police & Crime Commissioner Newsletter March - April 2018: All 19/4

Leader Briefing Note for Parishes- new publication: All 19/4

Leader Briefing Note for Parishes- Junction 10a: All 24/4

Kent Film Office - request for Arts 7 Crafts house to participate in new BBC Show: All 24/4

KALC one page Briefing Paper for the Minister planning: All 24/4

Local Account for Kent Adult Social Care - 'Here for you, how did we do?': All 26/4

Free creative workshops: All 1/5

PCC PRESS RELEASE: Kent's rural residents encouraged to have their say on crime where they live

CPRE Kent outing 1st June: All 1/5

PCSO Katherine Richards report: All 1/5

CPRE Two weeks to save the countryside: All 1/5

Kent Police Rural Liaison Team Report and Rural Matters magazine: All 1/5

Update - GDPR & Data Protection: All 1/5

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Web Items

March minutes
 May AGM agenda
 Draft April minutes

10) Accounts:

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.
Proposed Pat Parr; **Seconded:** Jennifer Buchanan;

Expenditure		Cheque No	£
Andrew Hopkins	Hedge cutting	BACS	120.00
Mrs H James	Goods Parish Assembly	BACS	43.17
Mrs H James	April salary	BACS	674.30
HMRC	April	BACS	193.27
KALC	Membership renewal	BACS	438.10
Mrs H James	May salary	BACS	697.77
HMRC	May	BACS	204.42
Wealden wheels	Donation	1322	500.00
Playing fields	Donation	BACS	400.00
Church clock	Donation	BACS	50.00
Village hall	Donation	1321	30.00
Computer Centre	Donation	BACS	500.00
			3,851.03

Income			
Ben Hope	Lower rec rent	500045	130.00
Bi-annual precept		BACS	9709.50
			9839.50

Bank Reconciliation Balance as at 30th April 2018 £17,409.57 less un-presented cheques as follows:

Actual balance = £17,409.57 as at 30th April 2018

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Village Projects fund
 Pre-school move = £ 9,261.15
 Village Hall = £ 8,758.28

 Total = £18,019.43

Accounts for Egerton update magazine

Expenditure		Cheque No	£
Printbig	Issue 10	BACS	1353.00
			1353.00

Income			
Advertising			1455.00
			1455.00

Bank Reconciliation: Balance as at 30th April 2018 £7,040.20 Less un-presented cheques as follows:

Actual balance = £7,040.20 as at 30th April 2018

Accounts for Egerton Neighbourhood Plan

Expenditure		Cheque No	£

Income			

- a) Total Budget and Precept 2018-2019 £35,670
Actual amount spent to date is £1,049.67
- b) Richard went through the Annual Governance Statement 2017/18. The statement was approved and signed. The Clerk will complete all paperwork for the Annual Return ready to be submitted to external auditors. **Action:** Clerk

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11) Public Discussion

Richard King closed the meeting at 9.46pm for the public discussion, the meeting re-opened at 9.54pm.

12) Planning

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

New:

18/00333/AS	Egerton	Weald North	<p>1 Oakdene Villas, Mundy Bois Road, Egerton, Ashford, Kent, TN27 9ER The erection of a part two storey part first floor rear extension; new first floor window to side elevation</p>
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Support

Awaiting decision:

18/00364/AS	Egerton	Weald North	<p>Heronsdale Farm, Wanden Lane, Egerton, Ashford, Kent, TN27 9DB Prior approval for associated operational development in accordance with prior approval 17/01459/AS (Prior approval for the change of use from agricultural building to two residential dwellings (C3))</p>
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18/00401/AS	Egerton	Weald North	<p>4 Forstal Villas, Forstal Road, Egerton, Ashford, Kent, TN27 9EN Two storey rear extension and clad airey house in brick work.</p>
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18/00282/AS	Egerton	Weald North	Little Mundy Farm, Green Hill Lane, Egerton, Ashford, Kent, TN27 9EY Application for lawful development - existing - use of the main barn at Little Mundy Farm has continuously and solely been in agricultural use
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17/01315/AS	Egerton	Weald North	Land north of Wanden Mead, Wanden Lane, Egerton, Kent Change of use of land for the stationing of 3 static mobile home holiday lets.
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Decided planning applications:

18/00328/AS Permit	Egerton	Weald North	Rockhill Oast House, Rock Hill Road, Egerton, Ashford, Kent, TN27 9DP Erection of a 3 bay oak framed garage
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17/00662/CONA/AS Grant Consent	Egerton	Weald North	3 Stonecroft Cottages, The Street, Egerton, Ashford, Kent, TN27 9DJ Discharge condition 2, 3
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13) Any other business/information:

- Dog fouling signs- **Mark Goodman ABC is to request Colin (dog warden) contact EPC and supply some signs to request dog owners always clean up after their dogs. The PC will continue to monitor the situation. Rob Walker undertook to do this.**
- Egerton Housing Association- **The Clerk is to contact Sue Palmer and suggest that an article be put in the Update magazine explaining who/what the association does and which properties are under their control.**
- DPI forms-amendments- **The Clerk has received back from ABC a few forms which need amendments. Once these have been made the Clerk will return the forms to ABC.**
- Hawksnest charity-Tim **Sadly Geoff Wickens has passed away and as a cheque signatory funds cannot be distributed until a new signatory has been signed up with the bank.**

The meeting closed at 10.08pm

Next meeting: Tuesday 5th June 2018 at 8.00pm