

EGERTON PARISH COUNCIL
3rd March 2020

The meeting of the Parish Council was held on Tuesday 3rd March 2020
in the Committee Room of the Village Hall, Egerton at 8.00pm.

Present: Richard King (Chairman), Claire Foinette, John Lawton, Tim Oliver, Pat Parr, Lois Tilden, Ken Mulholland (Ward Councillor) and Heather James (Clerk)
2 members of the public were present.

1. **Apologies:** Peter Rawlinson (Vice Chairman)-work, Sarah Elworthy-holiday, Jeff Hopkins-unwell, Jane Carr NHP Chairman-unwell
2. **Declarations of interest:** Pat Parr- Gift of land
3. The minutes of the meeting on 4th February 2020: The minutes were approved and signed as a true record of proceedings.
Sarah had circulated an email of suggested amendments. After discussing them it was agreed to change **4r Running Club to Speed Humps and White Lines** but change nothing else. Subject to this alteration, the minutes were approved by all and signed as a true record of proceedings.
Proposed: Lois Tilden; **Seconded:** Pat Parr"
4. **Matters Arising from 4th February 2020**
 - a) **Report No. 119 of the Egerton Footpaths Representative – March 2020**
See attached report at end of minutes

New Lois reported that Chapel Lane footpath is flooded. Lois will speak to Linden Hope, land owner, and suggest Richard Hopkins to dig out ditch. **Action:** Lois Tilden
 - b) **Highways: Report No. 9 March 2020**
See attached report at end of minutes
 - c) **Older people's accommodation:** Moving forward. The sub-committee again met EPC's solicitor who agreed to approach a consulting surveyor about measuring and assessing the Orchard Nurseries site. Dialogue was continuing between the sub-committee, solicitor and potential developer Gary Reeve-Wing of Court Royal. Richard will continue to report on this, being mindful of commercial confidentiality.

Action: Richard King
 - d) **Extension to Games Barn:** Lois has a copy of the plans drawn up by KDS showing the new storage unit to be situated next to the Games barn. It is hoped once built the new unit and also the side of the existing Games barn will be clad to match the Millennium hall. The store will house all the equipment being stored in various locations around the village. In due course the Clerk with the help of others will make an inventory of all equipment to be stored. The new plans show steps from the path to the new doorway, Claire suggested a slope would be easier for storage. The plans show

a single door into the new store, it was suggested double doors to enable vehicles and trailers to back into the building for easier unloading and storage. It is hoped to have racking within the building to make storage of equipment tidier. Lois will draft a letter to Bill Smyth (Chairman Games barn) expressing the points made within the PC meeting about the plans. The Games barn meeting and AGM was to be held on 24th March at 10.30 but as Claire and Lois would not be able to make this meeting the Clerk asked when would be better for them. March 26th at 4.00pm was suggested. The Clerk will check with Bill and other members of the Games barn committee.

Action: Clerk

- e) **VE Day Celebration 75 Years:** The working group is working very hard to make this a special day within the village. There have been a number of donations coming in which are being held in the PC bank account with the Clerk keeping a spread sheet of all monies and expenses. Lois has offered to drive a vehicle which has a ramp for wheel chair access to help ferry the elderly of the village to the afternoon party. **Action:** Pat Parr, Lois Tilden, Clerk
- f) **Fence opposite Barrow House:** Lois had not been able to follow up with ABC officer. As this does not seem to be moving on it was suggested to remove this item from the minutes
- g) **Map on Glebe:** Lois reported that she had spoken with Tim Kent and the re-vamped frame will be put in place on Wednesday 4th.
- h) **Speed indicators:** Peter is working on getting funding in place to purchase a SID. **Action:** Peter Rawlinson
- i) **Red phone box, Stonebridge Green:** Peter has the size of the book shelf to be fitted and has the work in hand. **Action:** Peter Rawlinson
- j) **Trees in recreation ground and others to maybe be felled:** The Clerk had emailed Aaron Pack but had not as yet set up a site meeting. The Clerk will follow up. The free saplings have yet to arrive. **Action:** Clerk
- k) **GDPR:** Information audit, John has produced a form and circulated to various clubs within the village and is awaiting responses. **Action:** John Lawton
- l) **Review of Risk Assessments and Asset Register:** John has updated and sent out copy by email. If agreed it will be adopted at April meeting. **Action:** John Lawton, Clerk
- m). **Steps:** The 14 anti-slip plates purchased have been fitted. Sarah thought there needed to be more fitted. The Clerk will have a site visit with Tim Kent to assess if more are needed. **Action:** Clerk

- n) **CCTV in car park-Police Forum:** Peter reported that steady progress is being made and that a local company may be able to help with costs and sensitivity. Peter will keep the PC informed.
Action: Peter Rawlinson
- o). **Garden Community Proposal:** Pat has asked two questions for MP Damian Green to enquire of the Secretary of State for Transport: 1. What estimate he has made of the potential cost to the public purse of creating a junction 8A on the M20 and if he will make a statement, to which the reply was: *"No estimate has been made as the Department has not received any representations seeking the construction of such a junction."* and 2. What representations he has received from Maidstone Borough Council on establishing a new rail halt between Charing and Lenham in Kent and if he will make a statement, to which the reply was: *"The Department has not received any representations from Maidstone Borough Council about a new rail halt between Charing and Lenham in Kent."* Pat passed this on to the SOHL team leader to use as they wished. John will draft a letter for Richard to send to Damian Green and MBC about the proposals.
Action: John Lawton
- p). **Speed humps and white lines:** Following the request for white painted lines to be placed on the speed humps leading to the car park and lines to show path kerb edges the Clerk has received a quote of £420.00 for the work and materials from Tim Kent. Claire proposed, Sarah seconded at a previous meeting and all agreed for the Clerk to ask Tim to carry out the work once the weather improves.
- q). **Mole Hills on recreation ground:** It would appear that with the amount of rain we have had lately the moles/hills have been washed away.
- r). **Spring Clean:** This will be held on Saturday March 14th. Sarah has contacted ABC to request all equipment necessary. Pat has assisted in all details that are necessary to be carried out.
- s). **Parking on New Road:** The Clerk has contacted the PCSO to request a spot check to be undertaken. The Clerk has received confirmation that this will go ahead. The Clerk will report next month.
Action: Clerk
- t). **Playground equipment:** There is to be a stand at the Parish Assembly with posters for people to see and discuss which pieces of equipment they might like to be installed. Claire had contacted the school and has a meeting with the school council on Wednesday 4th.
Action: Claire Foinette
- u). **Mowing:** Following receiving a letter from Heber Horticultural that they were to cease trading the Clerk has been in contact with three companies. Fgs have made a site visit but have as yet to provide a quote. Aspire ABC have sent a quote. Stuart Earle are unable to help as they don't carry out works for commercial properties. The Clerk will check with David Buckett (auditor) if due to time and grass needing to be cut soon the PC can just compare the two quotes.
Action: Clerk
- v). **Leaf clearing:** The Clerk has checked with Jimmy Boyle (street cleaner) and he is happy to carry out work to clear leaves when he is emptying bins, at this time jimmy has been unwell.

- w). **New notice board:** It had been hoped to have received this but still awaiting. The Clerk will contact Maypole Construction for an update. **Action:** Clerk
- x). **Letters of Thanks:** The Clerk has sent letters, as requested, to the three people who clear up rubbish when out on their walks.
- y). **Egerton Update:** It was proposed to request spare monies from Update advertising to go towards the VE day celebrations. Pat will ask Mel. **Action:** Pat Parr
- z). **Planters:** Claire has requested funding from 100 club for new planters to be placed at base of re-vamped Egerton sign.
5. **PCSO:** A report has been received this month.
6. **Neighbourhood Plan Update:** Lois gave an update on behalf of Jane Carr:
- The NP Consultants (South Downs NPA) are reviewing the latest draft of the Plan, and will also format and produce layouts. Jane Carr will meet them on 11 March to discuss any issues that may arise.
 - The designer of the Parish Plan is working on the cover design and some sample pages, which will be ready for the Parish Assembly.
 - All Parish councillors are asked to let their contacts know that copies of the draft Plan will be available in the pubs, shop and Hall, and from Jane Carr or Claire Stevens or via email – as well as on the NP website – and to remind them that the sessions at the end of March and through April are for any resident who has a query to raise with the NPO Group.
 - The next step will be a final revision and then submission to Ashford BC for full public consultation (6 weeks), followed by Examination, any further revision required, and then Referendum.
7. **Sale of shop:** A public meeting was held on Friday 27th February to put forward plans and ideas as to what could happen once the village store closed on March 9th. A show of hands in favour of a pop-up Post Office could be located in the Computer centre, which will provide all services of a normal PO. The Community Benefit Society members will interview two candidates to run the Pop-up PO. This may be a temporary service until it becomes clear what is happening with the shop once it is sold. The prospective buyers have not given a clear understanding of their plans. It was decided it would be preferable to have the Pop-up Po on a Monday, Wednesday and Friday this would coincide with the farmers market on a Friday pm.
8. **Parish Assembly:** To be held on Thursday March 19th in the Millennium hall. Various emails had been sent as to what will or not happen within the meeting. Lois set out how the PA should be compliant with the rules. The Chairman would open the meeting and ask assembled to raise queries to the council. These will then be followed up at the next PC meeting. The Community Award will be presented during the evening. Claire will have a stand to ask for suggestions on the new play equipment. After a discussion it was agreed that this would be the only item on which the PC would seek the public's view, as the main consultation would be about the launch of the draft Neighbourhood Plan.

9. Correspondence

Correspondence

All circulated by email in advance unless marked with a *

Action

*Air Ambulance letter: In 2019 a donation was sent as it was thought that anyone within the village might have cause to use the air ambulance at some point. Pat proposed, Lois seconded and the majority agreed to donate the same amount this year. The Clerk will check how much the donation was in 2019 and email Cllrs.

Note

KALC News January 2020: All 6/2

Ashford's Futures: All 11/2

Vicarage Lane Project: All 11/2

CPRE Star count: All 11/2

KALC CEO Bulletin Issue 5: All 13/2

Kent Downs AONB activities: All 18/2

Leader's Briefing – Refugee Resettlement Scheme Renewed: All 18/2

Time4Ashford: All 20/2

Leader's Briefing – New Tourism Brochure Helping to Make Memories and VE Day Celebration Plans

One You Ashford January 2020: All 25/2

Kent PCC's Spring Newsletter 2020 OPCC/MS/OG/016/20: 25/2

Mayor of Ashford's Charity Afternoon Tea with 'Songs from the London Shows' - Sunday 29 March

Join us in March 2020 to discuss the Rural Strategy: All 25/2

Leader's Briefing – Taxi Driver Prosecutions: All 27/2

Web Items

January minutes

March agenda

Draft February minutes

9. Accounts

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.

Proposed John Lawton; **Seconded:** Lois Tilden;
All agreed

Expenditure		Cheque No	£
Four Jays VE day	Deposit marquee	BACS	271.00
Captivewebs NHP	Website	BACS	150.00
Jimmy Boyle	Street cleaning + bins	BACS	193.95

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KALC – Sarah Elworthy	Course attendance	BACS	72.00
Mrs H James	March salary	BACS	732.09
HMRC	March	BACS	217.47
			1636.51

Income			
Friends of Egerton	Donation VE day	BACS	318.50
Whitehead Monckton	Donation VE day	BACS	250.00
Fenwick's	Donation VE day	BACS	750.00
Groundworks UK	NHP	BACS	4313.00
			5631.50

Bank Reconciliation Balance as at 29th February 2020 £9,377.36 less un-presented cheques as follows

Actual balance = £9,377.36 as at 29th February 2020

Accounts for Egerton update magazine

Expenditure		Cheque No	£

Income			
Advertising			2225.00
			2225.00

Bank Reconciliation Balance as at 29th February 2020 £4,411.20 Less un-presented cheques as follows:

Actual balance = £4,411.20 as at 29th February 2020

Accounts for Village Projects

Expenditure		Cheque No	£

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Income			
Interest			0.90
			0.90

Bank Reconciliation Balance as at 29th February 2019 £20,597.49 Less un-presented cheques as follows:

Actual balance = £20,597.49 as at 29th February 2020

Village Projects fund
Pre-school move = £11,288.65
Village Hall = £ 9,308.84

Total = £20,597.49

Accounts for Neighbourhood Plan

Expenditure		Cheque No	£
Captivewebs –as above	Website	BACS	150.00
			150.00

Income			
Groundworks	As above	BACS	4313.00
			4313.00

Accounts for VE day 75th Anniversary

Expenditure		Cheque No	£
Four Jays -as above	Deposit marquee	BACS	271.00
			271.00

Income			
Friends of Egerton	Donation-as above	BACS	318.50
Whitehead Monckton	Donation-as above	BACS	250.00
Fenwick's	Donation-as above	BACS	750.00
			1318.50

- a) Total Budget 2019-2020 £37,055
 - b) Precept and Grant £19,540
- Actual amount spent to date is £24,925.57

10. Public Discussion

Richard King closed the meeting at 9.48pm for the public discussion, the meeting re-opened at 10.00pm.

11. Planning

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

New:

20/00218/AS	Egerton	Weald North Ward	<p>Star and Garter Cottage, Egerton House Road, Egerton, Ashford, Kent, TN27 9BE</p> <p>Removal of existing conservatory and erection of proposed replacement garden room and erection of single storey side extension; rooflights to rear. Erection of new outbuilding and installation of solar PV panels to existing studio outbuilding. Erection of external air source heat pump. Alterations and extension to existing driveway/access and new gates</p>
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20/00219/AS	Egerton	Weald North Ward	<p>Star and Garter Cottage, Egerton House Road, Egerton, Ashford, Kent, TN27 9BE</p> <p>Removal of existing conservatory and erection of proposed replacement garden room and erection of a new single storey side extension; rooflights to rear; replacement of windows with French doors on southeast elevation; replacement windows. Internal alterations at ground and first floor to include removal and erection of walls/doors</p>
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Commend owners for their green approach. Leave decision to ABC conservation officer

20/00165/AS COU - Agricultural to dwellings	Pluckley Upper Weald Ward	<p>Land known as Dering Farm, Green Hill Lane, Egerton, Kent</p> <p>Prior approval for change of use of agricultural building and land within its curtilage to one residential dwelling and associated operational development</p>
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No Comment

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20/00003/TP	Egerton	Weald North Ward	5 Munday Bois Cottages, Green Hill Lane, Egerton, Ashford, Kent, TN27 9EY T1 Oak tree – removal of 6ft overhanging branches due to close proximity to house.
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No Comment

Awaiting decision:

20/00086/AS	Egerton	Weald North Ward	Agricultural Building at, Newlyn, Newland Green Lane, Egerton, Kent Prior approval for change of use from one agricultural barn and land within its curtilage to one dwelling house
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19/01756/AS	Egerton	Weald North Ward	Pond Barn, Willow Farm, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AN Remodel and change of use of ancillary annexe accommodation, garaging, and kitchen and WC of workshop to provide a 3No. bed residential life/work residential unit
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19/01676/AS	Egerton	Weald North Ward	Agricultural Building, Wanden Farm, Wanden Lane, Egerton, Kent Proposed Demolition of Existing Barn and Replacement with 2 Detached Traditional Dwellings, with access and amenity curtilage
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19/01386/AS			The Hollies, Mundy Bois, Pluckley TN27 0ST Demolition of existing redundant buildings and to erect 4 no. dwellings with new access, hardstanding and associated infrastructure
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19/01603/AS	Egerton	Weald North Ward	Agricultural Barn at, The Farriers, Mundy Bois Road, Egerton, Kent, TN27 9ER Conversion of, and extension to, agricultural buildings to a single dwelling, incidental outbuilding, landscape enhancement (alternative to 18/01696/AS)
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Decided planning applications:

19/00737/CONA/AS Permit	Egerton	Weald North Ward	Rock Hill Farm, Rock Hill Road, Egerton, Ashford, Kent, TN27 9DP Discharge of conditions: 2,3, 4 a & b
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19/01723/AS Grant Consent	Egerton	Weald North Ward	Malthouse Farm, Rock Hill Road, Egerton, Ashford, Kent, TN27 9EB First floor alterations to include the removal of one door at the top of the stairs and erection of partition wall to alter size of bedroom
20/00013/TP Grant Consent	Egerton	Weald North Ward	Fern Cottage, Mundy Bois Road, Egerton, Ashford, Kent, TN27 9ER Oak (T2) - fell because arboricultural consultant has identified that it is subject to decay and is in poor structural condition. Replace with one standard oak in same position.
17/01008/CONA/AS Grant Consent	Egerton	Weald North Ward	Hollis Oast, Egerton House Road, Egerton, Ashford, Kent, TN27 9BD Discharge of conditions: 2 & 3
19/01777/AS Permit	Egerton	Weald North Ward	Oaks Farm, Green Hill Lane, Egerton, Ashford, Kent, TN27 9EY Variation of Condition 4 on planning application 18/00615/AS for approval of amended garage drawings
19/00767/AS Permit	Egerton	Weald North Ward	Grain Store Burscombe Farm, Coach Road, Egerton, Kent, TN27 9BB Construction of office and warehouse facility with associated external works, following demolition of existing grain store and silos.

12. Any other business/information:

- Commonwealth Day 9th March. **The Clerk will contact Martin Chapman and request he raises the flag.**
- Pop-up PO-Tim **Could the PO coincide with Over 60's on second Monday each month during the afternoon..**
- Silver birch felled. **It was suggested that it might be wise not to plant another tree in the same place as the silver birch as this could in time affect the sensor for light and block the view.**
- Coronavirus-Lois **suggested it would be prudent to take appropriate steps as advised by KCC and others to protect against the virus.**

The meeting closed at 10.19pm

Next meeting: Tuesday 7th April 2020

Report No. 119 of the Egerton Footpaths Representative – March 2020

Outstanding Footpath Issues: Where there has been a change from last month's report the text in red will read **"LATEST" instead of "Still"**

1. **PROW214250.** 28/06/19. Sarah Elworthy. AW76 opposite Kingsland Lane, Mundy Bois. Bottom step of stile broken. **LATEST:** *"Landowner Action". This means that KCC have contacted landowner to action. KCC have closed fault but we need to check after 28 days if landowner has completed the repair.*
2. **PROW981700 and 599699.** (John Bunyard). Reported 14th August. AW64 Opposite Egerton House, right hand side of large field. Dangerous stile sloping down steep hill. **Still** *"Work Scheduled"*.
3. **PROW549664.** (Graham Howland). 14/05/19. AW84 Erosion of steps down to Egerton House Road/Coach Road from the Court Lodge orchard. **Still** *"Work Scheduled"*
4. **PROW249870 and PROW614368.** Neil Crossley-Roberts and Jane Carr. AW71. Newland Green Lane. Stile rotten. **LATEST:** *"RESOLVED"*
5. **PROW544509.** 21/07/19. Sarah Elworthy. AW64 opposite Egerton House, track on right hand side of field, down steep steps to sheep field, through gate or over stile if gate closed, a short distance further on a stile is broken/damaged. **Still** *"Work Scheduled"*
6. **PROW359025.** 09/09/19. Sarah. AW94 Coldbridge. Broken stile on the right-hand side of the lane, (just before Heather's woodyard). **Still** *"Awaiting Allocation"*.
7. **PROW191180108.** 06/11/19. Heather. AW65 behind Heather's house, Jollis Field, Coldbridge Lane, at river bridge, a tree has fallen. *"Awaiting Allocation"*
8. **PROW191125195.** 13/11/19. Heather. AW178 Byway from Hazeldene Farm towards Coach Road where the Greensand Way crosses it there is a gate on the right where another tree has fallen. *"Allocated – awaiting inspection"*
9. **PROW200125016.** 02/01/2020. Angus Buchanan. AW91. Footpath fingerpost is lying on the ground on the right-hand side at the boundary of Egerton House wood if coming from Pemples Cross. *"Work Added to Forward Maintenance Plan"*

New Footpath Issues:

None this month.

2 Closed Items

7 Outstanding Items

0 New issues

Report no. 8 of the Egerton Highways Representative - February 2020

Summary

Closed Items 9

Open Items 4

New Items 9

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Closed Issues

427606

Potholes on Stone Hill Road.

Status

Completed

479440

Southfield Lane (junction with Egerton Road)- Potholes

Status

Completed

478001

Southfield Lane/Barnfield section - Potholes

Status

Completed

No reference

Stonebridge Green Road - Road Repair

Status

Completed

469076

New Road - Hedges obstructing bus route

Status

Enquiry investigated & customer updated.

Note

Hedges in New Road have now all been cut

480414

Crocken Hill Road - Potholes

Status

Completed

KCC Highways

Chapel Lane - Road repairs required

Status

Completed

KCC Highways

Forstal Road - Road repairs required

Status

Completed

42002540

Forge Lane - Egerton Forstal - Blocked ditch causing flooding

Status

Completed

Outstanding

Issues

453975 and

439404

General condition of the road and road edges along Egerton House Road between Star & Garter Cottage and Egerton House.

Contrary to earlier reports the drainage works in Egerton House Road have not been completed. Works are now scheduled for the 5th March and a Road Closure notice has been published. The KCC Steward has advised that they plan to effect road repairs immediately the drainage works are completed. Successful completion of this item it is hoped will also address new items 494689 & 487600

Update

471865

Burnt Mill Road - Drainage and Flooding

Status

Enquiry under investigation

Update

No change from February

416280

Blocked Drain and Gully junction of Coach Road and Field Mill Road

Status

Enquiry attended - more work required

Update

No change from February

No reference	Stonebridge Green - Vegetation clearance
Status	Order raised
Update	No change from February
New Issues	
494691	Coach Road - Multiple Potholes
Status	Enquiry under investigation
494689	Egerton House Road, Star & Garter - Dip/Depression in carriageway
Status	Enquiry under investigation
487600	Hazeldene farm - off Egerton house Road - Multiple Potholes
Status	Works being programmed
494688	Coldbridge Lane - Potholes
Status	Enquiry under investigation
489008	Chapel Lane - Drainage & Flooding - Ditch Problems
Status	Enquiry under investigation
487052	Crocken Hill Road - Drainage & Flooding, Manhole Cover
Status	Enquiry under investigation
487606	Crocken Hill Road/Mundy Bois Road, Rock Hill Road - Damaged sign post
Status	Works being programmed
494493	Mundy Bois Road/Kingsland lane - Emergency response
Status	Enquiry under investigation
488790	Rock Hill Road - Broken drain cover
Status	Works being programmed

Other comment

As all will be aware we currently have a road closure in Crocken Hill for works on the electricity infrastructure. Whilst the official diversion, via Egerton House Road, is far from ideal, locals will know that there is an alternative if coming from Headcorn around Headcorn Road to the Smarden Bell and then along Bell Lane, Green Hill Lane and into the village by either the upper part of Green Hill Lane or Mundy Bois Road and Rock Hill Road. That is however a long way round if coming from the Grafty Green/Ulcombe direction, however, it is only for a short while whilst the electrical work is completed, which clearly has to be a priority.

We can also now anticipate two further road closures. The bottom half of Rock Hill Road from Stone Hill Road for water works, and Egerton House Road for the long awaited drainage and road repairs. Whilst these road closures will be an inconvenience they are necessary for the higher priorities of water supply and sewage disposal and the desperate need for repairs to Egerton House Road.