

A NEIGHBOURHOOD PLAN FOR EGERTON

WORKING GROUP

Meeting 10.30 am Saturday 3 March 2018 at Stonehill Barn

Present: Richard King - in the Chair on behalf of Peter Rawlinson for the first two items, thereafter Jane Carr; Chris Burgess, Elaine Graham, Ian Mella, Lois Tilden.

1. **Apologies:** Graham Howland, Mel Rawlinson, Peter Rawlinson.
2. **Appointment of Chair:** Richard King reported that Peter Rawlinson's heavy work commitments prevented him from continuing as Chair. It was unanimously agreed that Jane Carr should take on this role. Peter and Mel Rawlinson had kindly offered to continue to be members of the group and give support where they can, especially with publicity, events and other matters.
3. **Composition of Core Group:** It was agreed that as Claire Stevens' contributions had proved invaluable to the core activities of the Group, she should be officially invited to join. Chris Burgess also suggested Martin Chapman as a new member of the core group. It was agreed that other people such as Fraser Boulton Pritchard, Jerry Crossley, Sarah Elworthy & Hazel Harper (who had supported the Group to date) plus any new suggestions would be brought in to help as needed, in the form of sub-group membership. It was agreed that the most effective way to proceed would either be for them to report their finding/activities/advices to a Core member of the Group, who would then convey the key points at a subsequent Core group meeting; or to invite each subgroup to outline its findings at specific times during Core Group meetings. **Action: J Carr to invite Claire Stevens to join the Core Group; to contact Martin Chapman about his skills and experience with a view to his taking on a role in a sub-group; to thank others for their helpful input and invite them to continue as welcome players in an advisory sub-group or task force.**
4. **The minutes of the meetings on 29 November 2017 and 17 February 2018** were approved. On outstanding action, the revision and refining of the consultation timetable being led by Graham Howland and Hazel Harper needed to be clarified with an update for the next meeting. Richard King would find out about the projected population growth rate from ABC. **Action: LT to send minutes to EPC's Clerk for website publication and check with Graham Howland as to consultation progress; R K to report back from ABC.**
5. **Parish Assembly:** It was agreed that whilst this was an important event, the Group should not be distracted from its core activities by too much emphasis on it, bearing in mind the likely limited attendance at the Assembly and its extensive scope. Nevertheless it did provide an opportunity to update some members of the public as to purpose and progress of the Neighbourhood Plan, and to allow the Group to glean some feedback. A number of suggestions were made as to the Group's input to the Assembly and they were agreed as follows:
 - A. Richard King would open the Assembly (as Chair of EPC), introduce the various presentations in the Hall, then in particular highlight the Neighbourhood Plan and its progress, reporting on outcome of the workshops, next steps, role of the NP Working Group and the role of everyone in the village, especially with a Neighbourhood Plan referendum at stake; confirm that the Parish Council would be reviewing the items emerging from the workshops that had already been

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included in the earlier Parish Plan and make the distinction between Planning & Land Use and non-NP matters. **Action : LT/JC to provide bullet-point speaking notes, including the significance of a referendum* ; JC to produce 1 page note on outcome of workshops, to be available to the public; EG to design a poster for Mel Rawlinson to produce , signalling the opportunity the NP gives to everyone to help shape the village.**

- B.** Outline the key criteria for development as this had evolved through the workshop consultation exercise and invite key stakeholders and anyone interested to join in more in-depth workshops - dates to be fixed beforehand and publicised at the Assembly. The scope of the criteria and how it must complement the Government's National Planning Policy Framework (NPPF) and ABC's Borough Plan to be published later this year was discussed. LT confirmed that the Group's draft criteria was in line with Central and Local planning policies. The issue of identifying additional potential sites for development beyond what was to be in the ABC Plan was considered as a possible challenge. However, it was understood that Egerton could do this - and planning permission in principle would flow from it - provided that there was evidence to support it and if the criteria were objectively-based in line with local and national policies**. A further point discussed was that villagers needed to be aware of pressure from outside the village. By implementing a Neighbourhood Plan they could take ownership of how and where development took place, enhancing the sustainability of the village and diversity of its population, and rendering it a more thriving community in the future. It was agreed that these were very positive messages that should be conveyed to villagers at the Assembly and in Egerton Update. The definition of brownfield sites was discussed as meaning sites that have been developed in the past***. **Action: LT/CB to summarise the criteria in a 1 page document, with the detail as an Annex, copies to be available for the public.**
- C.** Seek tentative and spontaneous views on the areas/views of the village that should be protected, and which areas might be most appropriate for future development in addition to the New Road and Orchard Nursery sites, using red and green sticky dots on the map. This would encourage active participation and give the Group an early indication as to what some people think. **Action: LT to provide name badges for Core Group members, dots for map.**
- D.** Select existing photos of views and vistas in the village for display and invite people (young and old) to sign up to going on group walks around the village, taking photos of the views, vistas and sites they would like to protect. The leader of the group to take an official photo mark a map with the location of the view, the point at (and direction from) which the official photo was taken. Distinguish between photos of views taken for an official record and photos taken by participants for a competition. These could be judged at the anticipated Art Exhibition in the Games Barn during the Sumer fete. **Action: JC to ask Graham Howland and Sarah Elworthy if they would play a key role in this exercise, to engage younger people and to identify some dates that can be publicised at the Assembly. If agreeable, GH and SE to draft an "instruction sheet" to ensure consistency in how the exercise runs, and how to participate in taking photos for a competition. EG to ask EPC's Clerk to provide two tables and large easel for the map and other displays.**

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- E.** Copies of the Parish Design statement to be available at the Assembly. LT has some; EPC Clerk may have more copies. One of its authors, Jerry Crossley, along with **Philly Adams** should be asked if it needed review and if they could produce a summary of principles for the Parish Assembly. If review is needed, they should be asked to draft additional points, to be included in the NP. **Action LT to check for copies with Clerk, and JC to contact Jerry Crossley & Philly Adams.**
- F.** Arrange 3 dates for workshops in late May/June to discuss criteria for development and sites/views to protect. Identify facilitators for these groups and seek funding. **EG to book the Hall/Pavilion. All to consider and put forward options for facilitators; IM to work up budget and approach funding sources.**
- G.** Subject to any comments from this Group, prepare a final version of Jane Carr's "Outline of NP content" for display at the Assembly, including a "Conclusions" chapter that binds all the policies featuring in the Plan. **Action JC**
6. **Map:** The Group agreed to study the map before and after the Assembly and prepare for the next workshops. **Action: All**
7. **Next steps:** It was concluded that information needed relating to village infrastructure, including school, and pre-school capacity was already available, either in the Parish Plan or through ABC/KCC. Elaine Graham would work through the Parish Plan and identify points that would provide evidence to support policies to be included in the NP. **Action EG.** Graham Howland would be invited to set up a Facebook page, Twitter Account, My Next Door input, Website or other IT media that would be attractive to younger people and a wider audience generally. **Action JC to ask if GH had capacity to do this. All to comment further as needed on the draft timetable, to JC**
8. **AOB:** Jane Carr and Lois Tilden would in future use the gmail account when issuing official documents to everyone in the group. JC and LT reported they had prior commitments abroad before the date of the Assembly had been fixed. They would support the Group as much as possible beforehand. All thanked Chris & Janine Burgess for their kind hospitality and Chris' driving skills in the snow to get so many of the Group to the meeting.
9. **Next meeting :** **Thursday 22 March**, 7.30pm at the Pavilion. **Action: EG to book the meeting room**

The meeting ended at 12.45pm

***As covered in the meeting, the regulations state that where a referendum results in a majority **Yes** vote (i.e over 50% = 50% plus 1) the Borough Council must make the neighbourhood plan or order as soon as reasonably practicable. The plan then becomes part of the statutory development plan for the Borough.**

PTO

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** As in the Gov UK website: A neighbourhood plan can allocate additional sites to those in a Local Plan where this is supported by evidence to demonstrate need above that identified in the Local Plan. Neighbourhood planning provides the opportunity for communities to set out a positive vision for how they want their community to develop over the next 10, 15, 20 years in ways that meet identified local need and make sense for local people. They can put in place planning policies that will help deliver that vision or grant planning permission for the development they want to see.

** *Official definition of brownfield site: Land which is or was occupied by a permanent structure, including the curtilage of the developed land (although it should not be assumed that the whole of the curtilage should be developed) and any associated fixed surface infrastructure. This excludes: land that is or has been occupied by agricultural or forestry buildings; land that has been developed for minerals extraction or waste disposal by landfill purposes where provision for restoration has been made through development control procedures; land in built-up areas such as private residential gardens, parks, recreation grounds and allotments; and land that was previously-developed but where the remains of the permanent structure or fixed surface structure have blended into the landscape in the process of time.