

## **Meeting of finance sub-committee held on 8<sup>th</sup> June 2018 at 1.00pm**

Present: Peter Rawlinson (Vice Chair), Claire Foinette and Heather James (Clerk)  
Janet Goode (solicitor), Tessa Hilder (volunteer), Alison Robinson (accountant), Natasha Palmer (volunteer)

Apologies: Tim Oliver-working, Richard King (Chair)-holiday,

Tessa.

An action plan has been sent to the committee from Mark McTaggart of the Plunkett Foundation. This needs to be completed and submitted. Alison thought the committee could go through and complete at the meeting. Alison went through the questions, each were discussed and the final answer filled in by Alison.

One question on the form when will the refurbished store be ready. Colin and Fraser have a grant offer from the Post Office to move the post office counter to the front of the shop. This needs to be spent by the end of October. Peter will contact the company who have provided Colin with a quote to carry out the work. Alison will contact the post office with various questions.

If all goes to plan the committee would like the Community store to open on December 1<sup>st</sup>.

Peter and Mel are to set out a newsflash letter as to how all is progressing with the committee this will be delivered to all properties alongside a questionnaire survey on what villagers would like to see stocked in the community store, what services would be required and other questions. Once completed all forms will be placed into a box which will be available on a stand at the Fete. When visited villagers will be able to place survey forms in the box and also take part in a fund raising competition.

Mike Gornall had submitted a form offering his help with the community store, so Alison is to request that he does a picture to be used at the Fete to form a treasure hunt fund raising game. Janet will set out a rota for people manning the stall. Heather apologised that she would not be available as she is heading up the WI teas for the Fete. Natasha apologised as she will be away at the time of the Fete.

Janet has spare bunting to hang on the gazebo which Peter will source. Alison will make up pictures and signs.

The Prince's Countryside Trust is a grant which Tessa will complete and submit, this has to be done by 14<sup>th</sup> June. An expression of interest is the first port, if we are accepted the Prince's Trust will want to see a business plan.

A referee is required, Geraldine Dyer (Borough Councillor) will be approached.

Tessa has checked LEADER for more grant funds but they require three quotes for refurbishment, so Tessa will submit at a later date.

Janet will check with Jonathan Elworthy (volunteer of help) who would be the best company to ask for architects, Natasha explained that A T Palmer are very busy, and probably couldn't do the work before January 2019.

The Clerk was requested to set out a list of all members and which email address should be used so no one misses any news.

The committee decided that the next meeting should be on 26<sup>th</sup> June to check all is in place ready for the Fete on 7<sup>th</sup> July.

The meeting closed at 3.00pm