

# EGERTON PARISH COUNCIL

The meeting of the Parish Council was held on Tuesday 6<sup>th</sup> November 2018  
in the Committee Room of the Village Hall, Egerton at 8.00pm.

**Present:** Richard King (Chairman), Peter Rawlinson (vice Chairman), Jennifer Buchanan, Graham Howland, Ambrose Oliver, Tim Oliver, Pat Parr, Rob Walker, Geraldine Dyer(Ward Councillor) and Heather James (Clerk).

2 members of the public were present, also Lois Tilden planning advisor.

1. **Apologies:** Claire Foinette-charity do with son.

2. **Declarations of interest:** Pat Parr- Gift of land

3. The minutes of the meeting on 9<sup>th</sup> October 2018: Richard noted in item 7 Sale of shop a sentence needed removing, all agreed. The minutes were approved and signed as a true record of proceedings.

**Proposed:** Graham Howland; **Seconded:** Peter Rawlinson

4. **Matters Arising from 9<sup>th</sup> October 2018**

a) **Report No. 103 of the Egerton Footpaths Representative – November 2018**

### **Outstanding Footpath Issues:**

1. **PROW888717.** (Jennifer). Reported 29th May. Broken stile on AW89 Rockhill Road to Link Hill Lane. The stile nearest Link Hill Lane is wobbly and needs repair/replacement. KCC contacted the landowner. Now *“Awaiting landowner action”*.

2. **PROW981700.** (John Bunyard). Reported 14<sup>th</sup> August. AW64 Opposite Egerton House, right hand side of large field. Dangerous stile at top of steep slope. Wobbly, plus sloping downwards making it dangerous to keep balance. To make matters worse a large branch has fallen towards this stile. Asked KCC to treat it as urgent. However, still *“Awaiting Allocation”*.

3. **AW88 Elm Close to Stone Hill.** (Malcolm Berry). New fence erected at No. 18 Elm Close encroaching on part of public right of way towards Stone. ABC decided the boundaries are correct with the deeds. 10<sup>th</sup> October Pat reported the matter to KCC under **PROW948168** for them to determine. No progress yet. Not on Pat’s reported faults. Need to enquire.



Photo 1 is from Elm Close to Stone Hill, 2 is similar but slightly nearer and 3 is Stone Hill to Elm Close.

b) **HIGHWAYS**

**Outstanding Highways Issues:**

1. **371057.** (Heather). Damaged road sign at Pemples Cross. Still "*Works Being Programmed*".

**New Highways Issues**

1. **389358.** (Heather). Depression in the road surface in Greenhill Lane.
2. **42002388 CSM.** (Heather). Request to KCC for a direction sign to village hall from New Road.

- c) **Entrance signs/Village gateways:** Pat reported that Darren Hickman is being most helpful with moving forward with this project. Darren has information as requested and is carrying out costings. Richard suggested we ask Charlie Simkins for funding for signs. Pat already has this in hand. **Action:** Pat Par

- d) **Mobile phone signal:** Peter has had a response from Damian Green. Damian Green will approach individual operators to ask if they would be interested in putting up a mast in the village. Peter will report any outcome. **Action:** Peter Rawlinson

- e) **Notice boards:** Richard spoke to Julian Swift who ask Richard to keep reminding Julian to carry out work. **Action:** Richard King

- f) **Gift of Land/Older people's accommodation:** Awaiting Heads of Terms to be returned to EPC by Court Royal Richard will report next month. The access to new site is all in hand and moving along slowly. **Action:** Richard King

- g) **Play area:** Graham has not yet sorted the swing chains that only have one link through the hasp at top there should be two links, Graham will look into this. **Action:** Graham Howland

- h) **GDPR:** General Data Protection Regulation. The Clerk is still awaiting the report, and will contact Satswana **Action:** Clerk

- i) **Letter from Jim Stears:** A revised agreement, which included Jim Stears' request that a motorbike be added, had been circulated. It was proposed that 'occasional use' be defined as no more than 28 days PA. The agreement is personal to Jim Stears. Having read an email from the Chairman of the Playing Fields committee who supported the need for an agreement, Richard proposed these alterations be accepted, which was carried with five in favour and three abstentions. Once the agreement is signed the clerk will add it to the next meetings minutes." **Action:** Clerk

- j) **Village sign opposite Barrow House:** Julian Mills has had a site visit but not reported back. Rob will contact him. **Action:** Rob Walker

EGERTON PARISH COUNCIL

- k) **Sweet chestnut tree:** The work has been carried out and the Clerk has contacted Jon Heuch (tree surveyor) to ask if he could check that the work conforms to his report. The Clerk will report next month on the outcome. **Action:** Clerk
- l) **Broadband in Mundy Bois area:** There has been no contact with George or Lucy, the Clerk will follow up. **Action:** Clerk
- m) **Storage unit for equipment:** Richard and Tim had a site meeting and consider the best place for the new building will be on the north side of the Games Barn set back from the paved area. Planning permission will be needed and plans drawn up. Graham (tree warden) will check if it will be necessary to remove a tree. Richard and Tim will look into getting finances in place. **Action:** Richard King, Tim Oliver, Graham Howland
- n) **Salt/grit bags:** The Clerk has spoken to Richard Hopkins who confirmed he had used up all old bags of salt during the bad weather earlier in the year. The Clerk spoke with Tom Hope who now does the snow clearing and let ABC know the name and address for delivery of salt.
- o) **CCTV:** Peter and Pat will look into the costs. The PC had received a report from PCSO Luke Jones who stated there had been no incidents of crime within the village. Following discussions Richard offered to write to PCSO and detail incidents that had occurred. Lois noted there had been no reports within the Neighbourhood watch web site. **Action:** Richard King
- p) **Brambles behind hall:** Graham, Peter and Richard offered to have a site visit to clear the area behind the hall. **Action:** Peter Rawlinson, Graham Howland, Richard King
- q) **Playing fields:** Memorial trees in lower rec: A resident has requested that some of the trees should be lopped to open up the views. There were discussions as to whether some trees should be lopped. Jonathan reported EPFC would have no objection to the trees being reduced in height, but Cllrs thought it would not be money well spent.  
Cricket pitch bank: It has been noted by a resident that following the very dry summer large fissures have opened up on the slope next to the cricket pitch. The resident thought the PC should look into rectifying the problem.  
Jonathan reported It's the clay subsoil – these should have closed up with the recent rain  
Posts and chains on playing fields- A resident would like clarification that the scheme of putting in the posts has been successful. The Clerk contacted Jonathan Elworthy (Chairman of the Playing Fields) who reported, there was no recurrence of damage to the football pitch last winter as there had been in the 2 previous winters, so has been a success in this respect. Also, there is now the opportunity to close off the access to the Playing Fields if it was ever felt to necessary. He did not respond to the suggestion that a sign should be erected with a telephone number as to who has a key for chains.
5. **PCSO:** A report has been received but it didn't highlight any crime within Egerton see 4o
6. **Neighbourhood Plan Update:** Jane Carr (Chairman of NHP) sent apologies for absence and has circulated a report to members. Lois updated all on progress. The housing survey has been delivered to every

## EGERTON PARISH COUNCIL

household within the village these are due to be returned by 12<sup>th</sup> November. A meeting with consultants has been held to guide the committee with the way forward. Lois noted anything within the village that is unique to Egerton such as old fashioned signs, the view from the Millennium hall or the sports pavilion should be noted within the plan. The confines of the village survey will be carried out by the NHP committee, Peter will put forward aerial photo's and a map he has from previous works carried out. A locality grant for £3675 has been received along with grants from Geraldine ABC and Charlie Simkins KCC to help fund the work taking place. The Clerk will send details to NHP committee detailing amounts paid out by EPC before grants were received. A meeting with EPC and NHP committee will be held in the New Year.

7. **Sale of shop:** The working group continue to hold meetings, the next is on 20<sup>th</sup> November. Richard and Tim have arranged to meet the potential purchaser.  
**Action:** Richard King, Tim Oliver
8. **Local CCTV:** See 4o
9. **Christmas on the Glebe:** The Clerk, Sabine Chapman and Graham Howland have held a meeting to discuss all aspects of the fair. All along with Mary Walker have a number of tasks to carry out and will report at the next meeting to be held on Thursday 22<sup>nd</sup> November. The Clerk will keep the PC informed of progress.  
**Action:** Clerk
10. **Commemorative bench:** The PC have been contacted by Royce Parker who along with his wife have kindly offered to purchase a bench to be placed within the village to commemorate 100 years since WW1. Members were delighted to accept this kind offer, agreed that the 'War Horse' bench would be most appropriate, and that they favoured placing it on the Glebe. Richard will contact Royce to follow up on this offer  
**Action:** Richard King
11. **Code of Conduct:** The Clerk had sent a copy of EPC Code of Conduct adopted in 2013 to KALC to check it was fit for purpose ready to be adopted at December meeting in readiness for elections in May 2019. The Clerk was advised to submit a copy to the Monitoring Officer at ABC which the Clerk will do.  
**Action:** Clerk
12. **Correspondence**

All circulated by email in advance unless marked with a \*

\*CPRE Invitation to Christmas lunch: All 23/10 –**There was no one interested in attending this event**

\*WW1 Beacon of Light- **Claire has put up posters around the village. Rob and Richard have erected the beacon. The service will begin at 6.45 to include a trumpeter playing 'The Last Post, the beacon will be lit and the church bells will be rung.**

### **Note**

UK POWER NETWORKS - ROADSHOWS AND LOCAL GOVERNMENT FORUMS

Invitation from the Mayor of Ashford - The Mayor's Hobby Horse Race Night - 16th November 2018

Defining village confines: All + Jane Carr, Lois for NHP 16/10

Kent Nature Partnership newsletter: All 23/10

ACRK Annual meeting invite: All 25/10

EGERTON PARISH COUNCIL

KPC Newsletter: All 30/10  
 Leader's Briefing – Brexit Preparations: All 30/10  
 Bus summit Big conversation 30/10/2018  
 Fault Reporting Video highways: All 6/11  
 PCSO report: All 6/11

**Web Items**

September minutes  
 November agenda  
 Draft October minutes

**13) Accounts:**

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.  
**Proposed** Peter Rawlinson, **Seconded:** Pat Parr;

Expenditure		Cheque No	£
Alan Arthur	NHP survey delivery	1329	100.00
Stump out	Tree work	BACS	456.00
Stump out	Extra tree work	BACS	90.00
Mrs H James	November salary	BACS	685.94
HMRC	November	BACS	198.94
			<b>1530.88</b>

Income			
Groundwork UK	NHP grant	BACS	3675.00
			<b>3675.00</b>

**Bank Reconciliation** Balance as at 30<sup>th</sup> October 2018 £18,399.79 less un-presented cheques as follows:

Alan Arthur	NHP survey delivery	1329	100.00

**Actual balance = Actual balance = £18,299.79 as at 30<sup>th</sup> October 2018**

**Accounts for Egerton update magazine**

Expenditure		Cheque No	£
Alan Arthur	Delivery Update	011	100.00
Printbig	Print issue 12	BACS	1196.00
			<b>1296.00</b>

EGERTON PARISH COUNCIL

<b>Income</b>			

**Bank Reconciliation** Balance as at 30<sup>th</sup> October 2018 £5,131.95 Less un-presented cheques as follows:


**Actual balance = £5,131.95 as at 30<sup>th</sup> October 2018**

The PC would like to thank Mel, Claire and Pat for all their hard work in producing the Update magazine, it is most appreciated.

**Accounts for Village projects**

Expenditure		Cheque No	£

<b>Income</b>			
Interest			0.77
			<b>0.77</b>

**Bank Reconciliation** Balance as at 30<sup>th</sup> October 2018 £19,400.57 Less un-presented cheques as follows:


**Actual balance = £19,400.57 as at 30<sup>th</sup> October 2018**

<b>Village Projects fund</b>	
Pre-school move	= £10,439.15
Village Hall	= £ 8,961.42
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<b>Total</b>	<b>= £19,400.57</b>

**Accounts for Neighbourhood Plan**

Expenditure		Cheque No	£
Alan Arthur- as above	NHP survey delivery	1329	100.00

EGERTON PARISH COUNCIL

<b>Income</b>			
Groundwork UK-as above	NHP grant	BACS	3675.00

- a) Total Budget and Precept 2018-2019 £35,670  
Actual amount spent to date is £16,469.70

**14) Public Discussion**

Richard King closed the meeting at 9.36pm for the public discussion, the meeting re-opened at 9.37pm.

**15) Planning**

*Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: [http://www.ashford.gov.uk/online\\_planning/](http://www.ashford.gov.uk/online_planning/) Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.*

**New:**

<a href="#">18/01555/AS</a>	Egerton	Weald North	<p><b>Skidd Farm, Stone Hill Road, Egerton, Kent</b> Prior notification for the proposed change of use of an agricultural building and land within its curtilage to three residential dwellings and associated operational development</p>
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**No Comment**

<a href="#">18/01543/AS</a>	Egerton	Weald North	<p><b>Lark Hill Cottage, Link Hill Lane, Egerton, Ashford, Kent, TN27 9BG</b> Demolition of existing conservatory and construction of new single storey side extension and first floor balcony with copper roof canopy (Revised scheme to permission granted under 18/01160/AS)</p>
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**No comment**

<a href="#">18/01509/AS</a>	Egerton	Weald North	<p><b>Stone Hill Oast, Stone Hill Road, Egerton, Ashford, Kent, TN27 9DU</b> Replacement rooflights (retrospective)</p>
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EGERTON PARISH COUNCIL

**No comment**

**Awaiting decision:**

<a href="#">18/01371/AS</a>	Egerton	Weald North	<b>Old Harrow Farm, Link Hill Lane, Egerton, Ashford, Kent, TN27 9BH</b> Raised patio access to garden
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<a href="#">18/01372/AS</a>	Egerton	Weald North	<b>Old Harrow Farm, Link Hill Lane, Egerton, Ashford, Kent, TN27 9BH</b> Proposed alteration to existing window opening to form full height opening with bi fold doors installed, along with raised patio access to garden
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<a href="#">18/01296/AS</a>	Egerton	Weald North	<b>Tordale, Rock Hill Road, Egerton, Ashford, Kent, TN27 9EB</b> Outline application for one detached dwelling (All matters reserved)
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<a href="#">15/01029/CONA/AS</a>	Egerton	Weald North	<b>Barn, Forstal Farmhouse, Forge Lane, Egerton, Kent</b> Discharge conditions 2, 3, 5, 6, 9, 10 & 14
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Hi Heather, Just checking whether you have spotted this Planning Application in Boughton Malherbe - 18/503546/FULL. Application is for a wedding venue on Southerndon Road with parking for 750 vehicles! We think it is actually an application to hold large events such as music festivals. The property is close to the border so if approved it will impact on Egerton Parish roads as well as ours. Regards Chris Hume Parish Clerk Boughton Malherbe

**Application withdrawn by applicant**

<a href="#">18/01086/AS</a> Full Planning Permission	Egerton Weald North	<b>Bramley Farm, Stonebridge Green Road, Egerton, Ashford, Kent, TN27 9AP</b> Demolition of mixed agricultural barns, stables & feed shop and construction of new agricultural barn and integral stables
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EGERTON PARISH COUNCIL

Geraldine has spoken to planning officer. The drainage engineer has set out details of all works to be carried out. Site needs a further inspection.

**Decided planning applications:**

<a href="#">18/01021/AS</a> Prior Approval Not Required	Egerton	Weald North	<b>Coldharbour Farm, Barhams Mill Road, Egerton, Ashford, Kent, TN27 9DD</b> Prior approval for associated operational development in accordance with prior approval 16/00507/AS (revision to approved design and appearance)
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<a href="#">18/01037/AS</a> Permit	Egerton	Weald North	<b>1 Myrtle Cottages, Bedlam Lane, Egerton, Ashford, Kent, TN27 9BY</b> Erection of single storey rear extension to replace existing.
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<a href="#">18/01239/AS</a> Permit	Egerton	Weald North	<b>Lark Hill Barn, Link Hill Lane, Egerton, Ashford, Kent, TN27 9BG</b> Proposed single storey side extension and erection of a garden shed (part-retrospective)
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<a href="#">18/01257/AS</a> Prior Approval Not Required	Egerton	Weald North	<b>Burscombe Farmhouse, Coach Road, Egerton, Ashford, Kent, TN27 9BB</b> Prior approval for change of use of agricultural barn and land within its curtilage to two dwellings
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<a href="#">18/01258/AS</a> Prior Approval Not Required	Egerton	Weald North	<b>Burscombe Farmhouse, Coach Road, Egerton, Ashford, Kent, TN27 9BB</b> Prior approval for change of use of agricultural barn and land within its curtilage to three dwellings
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**16)** Any other business/information:

- Christmas Tree- **The PC agreed to pay for the tree, the Clerk will order and arrange collection and erection of tree onto the Glebe the weekend before the Christmas Fair.**
- Hedge cutting along New Road on left hand side after Stone Hill- Graham- **Pat will report to KCC highways who will then contact the landowner.**
- Rocks alongside road at top of Green Hill Lane-Tim- **Pat will report to KCC highways who will then contact the landowner.**
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The meeting closed at 10.00pm

Next meeting: Tuesday 4<sup>th</sup> December