

EGERTON PARISH COUNCIL

The meeting of the Parish Council was held on Tuesday 3rd July 2018
in the Committee Room of the Village Hall, Egerton at 8.00pm.

Present: Richard King (Chairman), Peter Rawlinson (vice Chairman), Claire Foinette, Ambrose Oliver, Tim Oliver, Pat Parr, Rob Walker and Heather James (Clerk).
3 members of the public were present, also Lois Tilden planning advisor.

1. **Apologies:** Jennifer Buchanan- outing, Geraldine Dyer- working
2. **Declarations of interest:** Pat Parr- Gift of land
3. The minutes of the meeting on 5th June 2018: The minutes were approved and signed as a true record of proceedings.
Proposed: Tim Oliver; **Seconded:** Pat Parr

Wanden Lane:

The letter previously received from the residents of Wanden Lane has been forwarded to Charlie Simkins KCC to which he has replied. He suggested that the residents check the detail of the planning applications that were passed. Highways will deal with the potholes and other highways issues. The residents have since sent another letter detailing planning breaches. Richard suggested the letter should be passed to Geraldine to deal with planning issues raised. Another matter which was raised in the letter was a large stock pile of manure. Richard suggested a copy of the second letter should be sent to Charlie Simkins and a copy to the environmental agency in case there are health implications. **Action:** Clerk

4. Matters Arising from 5th June 2018

a) Report No. 99 of the Egerton Footpaths Representative – July 2018

Outstanding Footpath Issues:

1. **PROW972246.** AW84. Steep descent into wood or ascent out of the wood at Egerton House Road. The report still says *allocated awaiting inspection*.
2. **PROW797714 and PROW773666.** AW90 (Green Wickets Animal Sanctuary). Complaints from ramblers experiencing verbal abuse and harassment in passing through the property on the public footpath. On KCC's suggestion as to how the Parish Council could deal with this problem, the two incidents were reported to Kent Police who delegated it to PCSO Kate Richards who is dealing with it under **Police Report No. 03-1128. PCSO Richards phoned she has spoken to the owners and given them some advice on how to deal with the public using the footpath. Any further incidents need to be reported to the police. Kate is keeping a register of any complaints.**
3. **PROW356466.** AW80 Britcher Farm. Newly-installed gate and footbridge (KCC) leads into a triangular copse supposed to join AW81 (Greensand Way) from Stone Hill to Greenhill, no exit out of the wood to

EGERTON PARISH COUNCIL

join up! Resolved. Landowner has removed the fence on the eastern side of the copse and replaced with a new fence through the copse on the western side of the ditch.

2. **PROW 351390.** AW20. Richard reported a fallen tree along the Stour Valley Walk towards the boundary between Egerton and Pluckley, near Tram Hatch. *Awaiting Allocation.*
3. **PROW888717.** (Jennifer). Reported 29th May. Broken stile on AW89 Rockhill Road to Link Hill Lane. The stile nearest Link Hill Lane is wobbly and needs repair/replacement. *Awaiting Allocation.*

New Footpath issues:

The footpath from Elm Close to Stone Hill Road should be cleared by highways but it has not been carried out. However Philip Missing and Lee Huntley have undertaken the work. The Clerk will write to thank them for their hard work.

Action: Clerk

b) HIGHWAYS

Outstanding Highways Issues

1. **Report 351407** (Richard). Water gushing out of one drain opposite Verralls Oak into another drain above Brook House. **Status now says “enquiry investigated – no further action planned”**
2. **Letter from Residents of Wanden Lane.** A letter was sent to all members of the Parish Council concerning the resident's increasing concern and unhappiness with the volume and size of traffic in their lane from two businesses who have been allowed to expand down their lane. They are asking the Parish Council to help obtain weight, width and speed restrictions in Wanden Lane.
New Highways issue: Peter noted that the road sign on the bend near the church had been hit by a vehicle and was now bent. Pat will report.

Action: Pat Parr

- c) **Entrance signs/Village gateways:** Pat, Julian and Joanna Swift have had a meeting with members of KCC highways. Pat has set out details of the meeting in some minutes which have been distributed to all Cllrs. KCC will now prepare costs for the signs and installation.

Action: Pat Parr

- d) **Mobile phone signal:** Peter has sent a follow up letter to Damian Green, and will await the reply.

Action: Peter Rawlinson

- e) **Notice boards:** While on site visit about gates Pat mentioned to Julian about notice board. Richard will visit Julian.

Action: Richard King

- f) **Gift of Land/Older people's accommodation:** The PC are still awaiting paperwork. Following the meeting on 30th May, Richard had expected to have heard by the end of June how everything was progressing. He has not heard so will contact Hallett & Co to try and establish how everything is going.

Action: Richard King

- g) **New roof for play area house and other areas in need of refurbishment:** Tim Kent has cleaned and re-varnished all benches on the Glebe and on different areas of the rec. He did repairs to many of the benches and they look as good as new. Tim taped off the play area and made a great job of painting. He put up signs onto the taped area showing wet paint. Unfortunately some very irresponsible parents allowed their children to break the tape and use the play equipment before the paint was completely dry. The consequence is that most rungs on the equipment have been scuffed and different colours of paints mixed. Tim was understandably upset as were the PC. The PC had hoped the equipment would look good ready for the Fete, as it would have done if the children hadn't ruined it. The PC are looking into the extra costs involved to ask Tim to rectify the paint situation. Also the extra cost of hiring in Heras panels for the duration of the works being carried out so no one will be able to enter the area until the paint work is completely dry.

Action: Clerk

EGERTON PARISH COUNCIL

- h) **GDPR:** General Data Protection Regulation, the Clerk has contacted Satswana but is awaiting any action from them. The Clerk will contact KALC to ascertain if the PC needs to follow all new rules.
Action: Clerk
- i) **Parishes in bloom:** Claire had a site meeting with Peter from Parishes in Bloom and was advised the purpose of the society is to encourage people to work with nature not make all areas pristine. If Egerton wishes to take part next year it must be remembered there is a balance to be struck with nature. Claire will await the report from Parishes in Bloom before deciding the next action.
Action: Claire Foinette
- j) **Letter from Jim Stears:** As Jonathan Elworthy is Chairman of the Fete Committee this year he has requested to leave sorting the agreement until after the Fete, then have a meeting with Richard and the Clerk.
Action: Richard King, Clerk
- k) **Emergency Plan:** Pat has heard nothing back from ABC so will carry on waiting for a response.
Action: Pat Parr
- l) **Letter received:** Mr Michael Pankhurst has again sent a letter to the PC about being harassed from another resident that Mr Pankhurst doesn't clean up after his dogs. The Clerk arranged a visit from Colin Leek ABC dog warden who has given the Clerk some new signs which have been placed at the various entrances to the rec areas. Colin advised the Clerk and Richard King (who also attended the meeting) not to get involved with the problems but to ask residents to report directly to him.
- m) **Donations:** Letters have been received from The Air Ambulance charity and also Ashford Borough Citizens advice. Richard was concerned that in his absence these donations had been granted, he explained that donations should be given to areas in Egerton. Pat explained the reasoning in giving these donations as it was felt that both charities could be of service to residents in Egerton. Richard proposed that the PC would not give any more donations to charities outside of Egerton this year.
- n) **Heber Horticultural:** Claire, Tim, Graham Howland and the Clerk had a meeting with Derek of Heber, whose firm carries out much of the mowing and strimming on and around the rec area. The meeting was called to clarify exactly how many cuts were to be carried out and how often and in which areas strimming would be done. It has been decided to cut back hard and then leave to grow wild meadow from the steps back alongside the Games Barn. This will be cut on only two occasions each year. Claire will submit a report to show all agreements with the group and Heber. The Clerk has had discussions with Jonathan Elworthy (Chairman Playing Fields) about the grass area from the rec to the new benches overlooking the cricket ground. The Clerk will ask Heber to strim this area twice a year. Rob enquired whether it would be possible to write to all residents whose properties back onto the Parish land if they would refrain from mowing the grass on Parish land as the PC pay Heber to carry out the work. Ambrose raised the question of insurance if a resident had an accident or caused someone an injury while cutting Parish land.
Action: Clerk, Richard
- o) **Slow Down Children at Play sign:** Ambrose enquired if the sign at the edge of the rec had been checked for sharp edges. Rob and Graham have offered to carry out.
Action: Rob Walker
- p) **Clerk hours:** Richard has had a conversation with the Clerk following over-time hours being raised by others. It was decided the Clerk would not increase her hours but take time off once all the extra meetings calm down.

- q) **Millennium Hall:** Following the complaints about the state of the hall the Clerk received a follow up from Sue Johnson (Chairman).
1. Cleaning was discussed at our AGM on 10th May and Mary has spoken to Jen Contractors about this.
 2. Regarding the kitchen, I am at a loss to understand the complaint because Mary and her mother spent over 3 hours on 18th May giving the walls and cupboards a deep clean. Following your e-mail Mary went to check the kitchen yesterday afternoon and reports that the only problem was one shelf where the cups and saucers are kept (which she then wiped over).
 3. Now that we know about it, the toilet lock will be fixed. However Tigger is on holiday until next week so it will have to wait till then.
 4. Could you please ask your complainant and anyone else in future to get in touch with Mary directly (list of tel nos on main door) so that we can sort problems sooner rather than later (see 3 above).
6. **PCSO:** The Clerk has not received a report from PCSO.
7. **Neighbourhood Plan Update:** Jane Carr (Chairman) reported that the workshops had been carried out, thank you to all the team for their hard work. A Neighbourhood Plan consultancy team are to be asked for assistance in moving the project forward. An application has been completed to apply for a Locality grant of £9,000. Also a grant from Charlie Simkins and Geraldine Dyer, from their members grant fund. Jane will provide a progress report for the next Egerton Update magazine.
8. **Sale of shop:** Richard reported the Finance Committee have had another meeting. Peter has produced a splendid and informative update newsletter which has been delivered to every household in the village. Incorporated within the newsletter there is a questionnaire for households to complete giving ideas to the steering group what people would like stocked and services offered in the Community Stores. Thank you Peter for all your hard work.
- EPC has formally passed over the running to Egerton Community Stores Ltd steering group, who are Alison Robinson, Richard King, Peter Rawlinson and Janet Goode. Volunteers involved at this time, Claire Foinette, Tessa Hilder, Natasha Palmer and Heather James. Others have expressed an interest in being involved and will be contacted as and when the group feel they are required.
- CBS Ltd will have a stall at the Fete on July 7th to explain progress to villagers. The valuation of the property will be carried out shortly but will cost approx. £3,000 so a grant is being applied for to cover the costs.
- The PC have agreed to look into applying for a Public Works Board Loan at a very low interest rate. This will be to cover any difference between monies raised from pledges and grants to the cost of the shop. This has to be approved by KALC as the loan interest is covered by the precept. Richard will investigate the PWBL.
- Action:** Richard King

9. **Correspondence**

All circulated by email in advance unless marked with a *

Action

Carers' support donation **See 4m**

Letter from Michael Pankhurst **See 4l**

*SSAFA **See 4m**

Note

Free training for council members, land owners and managers Buglife 25/7: All 7/6

Big Conversation - Rural Transport: All 7/6- **Meeting that was to be held at Ashford International on 12th July has been postponed and a new date will be set. The Clerk has contacted Over 60's as they are more likely to use the 123 bus service. Richard is keen that a Cllr attends the new meeting. Peter has completed a survey on the Big Conversation Rural Transport, he suggested all look at the web site, KCC Big Conversation.**

Leader's Briefing – Minister Praises Ashford's Innovative Town Centre: All 7/6

Event Announcement: An Introduction to Planning For Local Councils, 02 July 2018: All 12/6

CPRE campaigns: All 12/6

Leader's Briefing – Tenterden Museum Refurbishment: All 12/6

Public Right of Way - Vegetation Clearance: Pat 14/6/

Highways England - Operation Stack Listening Exercise - deadline 22 July: All 14/6

KALC COUNCILLORS CONFERENCE - 10TH JULY 2018: All 19/6

Ashford Borough Council, Housing Statement 2018 – 2023, consultation: All 19/6

Pond creation and restoration: All 21/6

*KSSAA letter thank you for donation

*Ashford Borough Citizens Advice letter thank you for donation

Member, Book your FREE stall-SKC: All 26/6

Mayor of Ashford's – Ashford Meadows Launch - 22 July 2018: All 28/6

GRENADEER GUARDS BEN NEVIS CHALLENGE 2018: All 28/6

The Try Angle Awards 2018 - nominations now open until 1 August 2018: All 3/7

Leader's Briefing – Public Consultations for Commercial Quarter: All 3/7

M20 London-bound overnight closure - 8th - 14th July - between Jn 9 and 7: All 3/7

Ashford Community Network Event NHS at 70: All 3/7

SKC Fundraising from Grant Making Bodies: All 3/7

Web Items

May minutes

July agenda

Draft June minutes

EGERTON PARISH COUNCIL

10) Accounts:

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.

Proposed Rob Walker; **Seconded:** Tim Oliver;

Expenditure		Cheque No	£
Debbie Humphries	Plants for Glebe planters	1323	40.00
KSSAA	donation	1324	250.00
AB Citizens Advice	donation	1325	200.00
Games Barn	VAT reclaim	BACS	84.02
Film club/Computer centre	VAT reclaim	BACS	236.42
Summer Fete	Shop stall	BACS	25.00
Alan Arthur	Leaflet delivery NHP	1326	100.00
Captivewebs	Printing NHP	BACS	65.00
Tim Kent	Refurbishment works	BACS	2139.08
Mrs H James	Reimburse goods	BACS	59.97
Mrs H James	July salary	BACS	685.94
HMRC	July	BACS	198.94
			4084.37

Income			
HMRC	VAT reclaim	BACS	1303.75
			1303.75

Bank Reconciliation Balance as at 30th June 2018 £12,709.31 less un-presented cheques as follows:

Actual balance = £12,709.31 as at 30th June 2018

Accounts for Egerton update magazine

Expenditure		Cheque No	£
Printbig	Fete	BACS	925.00
			925.00

Income			

Bank Reconciliation Balance as at 30th June 2018 £5610.95 Less un-presented cheques as follows:

EGERTON PARISH COUNCIL

Alan Arthur		10	100.00
			100.00

Actual balance = £5610.95 as at 30th June 2018

Accounts for Village projects

Expenditure		Cheque No	£

Income			
Donation	Pre-School	500091	96.00
Donation	Pre-School	500092	96.00
Interest			0.84
			192.84

Bank Reconciliation Balance as at 30th June 2018 £18,762.02 Less un-presented cheques as follows:

Actual balance = £18,762.02 as at 30th June 2018

Village Projects fund

Pre-school move = £10,002.15

Village Hall = £ 8,759.87

Total = £18,762.02

Accounts for Neighbourhood Plan

Expenditure		Cheque No	£
Alan Arthur –as above	Leaflet delivery NHP	1326	100.00
Captivewebs- as above	Printing NHP	BACS	65.00
			165.00

Income			

EGERTON PARISH COUNCIL

- a) Total Budget and Precept 2018-2019 £35,670
Actual amount spent to date is £7,253.68

11) **Public Discussion**

Richard King closed the meeting at 9.51pm for the public discussion, the meeting re-opened at 9.52pm.

12) **Planning**

Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: http://www.ashford.gov.uk/online_planning/ Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.

New:

18/00897/AS	Egerton	Weald North	<p>Barn west of Amherst Court, Bedlam Lane, Egerton, Kent Proposed change of use of existing concrete framed barn to residential dwelling and change of use of land to residential use, with associated landscape enhancements .</p>
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Lois advised to allow ABC to make decision

Awaiting decision:

18/00750/AS	Egerton	Weald North	<p>Lark Hill Barn, Link Hill Lane, Egerton, Ashford, Kent, TN27 9BG Change of use of land to domestic curtilage and construction of garden shed (retrospective).</p>
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18/00604/AS	Egerton	Weald North	<p>Barn at Wanden, Wanden Lane, Egerton, Kent Revised scheme to vary materials approved under Prior Approval 15/00500/AS for the windows to be white upvc and timber weatherboard cladding to be stained light brown (Retrospective)</p>
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EGERTON PARISH COUNCIL

18/00282/AS	Egerton	Weald North	Little Mundy Farm, Green Hill Lane, Egerton, Ashford, Kent, TN27 9EY Application for lawful development - existing - use of the main barn at Little Mundy Farm has continuously and solely been in agricultural use
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Decided planning applications:

13) Any other business/information:

- New post for Egerton sign opposite Barrow House- **Rob, Peter and Graham will have a site meeting to check post and planter.**
- August meeting- Richard; **It was decided that a meeting would be held in August.**

The meeting closed at 10.00pm

Richard requested Cllrs remain to discuss the vacancy following the death of Alison.

Following discussions the Clerk will contact the Retuning Officer ABC to enquire if it would be possible to wait until the elections in spring 2019 and not co-opt another member.

It has been decided to await the response, if the PC do have to co-opt a member the PC will wait for vacancy deadline 10th July to find out if an election will need to be held.

Next meeting: Tuesday 7th August 2018 at 8.00pm